

SCHEDULE OF FEES
OSWEGO COUNTY CLERK'S OFFICE
GEORGE J. WILLIAMS, COUNTY CLERK
315-349-8621 (Rev. 1/1/09)

(All County Clerk fees are regulated by Civil Practice Law and Rules, Sections 8016-8021 unless noted otherwise. UCC fees from 19 NYCRR Section 144.1)

COUNTY CLERK WEBSITE: <http://www.oswegocounty.com/clerk.shtml>

**DEEDS, MORTGAGES, DISCHARGES, ASSIGNMENTS, AFFIDVITS,
AGREEMENTS, POWER OF ATTORNEY, PART RELEASES, ORDERS, ETC.**

R = RECORDED F = FILED

RECORDING FEES: (R) (COUNTY RETAINS ALL FEES)
\$20.00 RECORDING & ENDORSEMENT FEE (COVER PAGE) (LOCAL LAW – 2008)
\$5.00 PER PAGE INCLUDING COVER PAGE
\$.50 FOR EACH EXTRA NAME OR REFERENCE
\$.50 FOR EACH CROSS REFERENCE
\$3.00 FOR EACH EXTRA ASSIGNMENT OF MORTGAGE OR RELEASE OF LEASE

MISCELLANEOUS FEES:
\$20.00 LOCAL GOVERNMENT FEE (STATE) (COUNTY RETAINS \$1.00)
\$5.00 FOR CAPITAL GAINS TAX AFFIDAVIT (FORM TP-584) TAX LAW 1449(b) (CO. RETAINS)
\$5.00 FOR SUPPLEMENTAL SCHEDULE (FORM TP-584.1) TAX LAW 1449(b) 2 (CO. RETAINS)
\$75/\$165 FOR REAL PROPERTY ASSESSMENT REPORT (FORM RP-5217) (CO. RETAINS \$9)
\$5.00 FOR 255 AFFID. MUST HAVE ORIG. AND 1 COPY (COUNTY RETAINS)
FOR INFO. ON RP-5217: http://www.orps.state.ny.us
TRANSFER TAX: TAX LAW –1402, 1403
\$2.00 PER \$500.00 OF PURCHASE PRICE (IF PURCHASE PRICE IS UNDER \$500 – NO TAX DUE
\$4.00 TAX DUE IF PURCHASE PRICE IS \$500.01. (COUNTY RETAINS \$1.00 PER TRANSACTION)
FORMS & INSTRUCTIONS: http://www.tax.state.ny.us

MORTGAGE TAX: (R) TAX LAW 253-1-2(a)
MORTGAGE TAX IS ¾% ON THE FIRST \$10,000 AND 1% ON ANY BALANCE FOR RESIDENTIAL PROPERTY (MUST STATE WITHIN THE MORTGAGE THAT MONIES ARE FOR THE ACQUISITION OR IMPROVEMENT OF A 1 OR 2 FAMILY HOUSE).
THE TAX ON COMMERCIAL IS A STRAIGHT 1%.
TO COMPUTE RESIDENTIAL TAX ON A MORTGAGE OF \$62,500.00:
1. MOVE DECIMAL 2 PLACES TO THE LEFT (625.00)
2. DIVIDE BY 2 625.00/2 = 312.50 (BASE)
3. DIVIDE BY 2 312.50/2 = 156.25 (SPECIAL)
4. MINUS 25 156.25 – 25.00 = <u>132.25</u> (CNY TRANS. AUTH.)
600.00 = MORTGAGE TAX DUE
IF THE MORTGAGE WERE FOR 62,550.00 – DIVIDE 625 BY 2
IF THE MORTGAGE WERE FOR 62,551.00 – DIVIDE 626 BY 2
(WHEN THE NUMBER TO THE RIGHT OF THE DECIMAL IS 51 OR GREATER, THE NUMBER TO THE LEFT OF IT INCREASES BY ONE) (BASE RET'D TO TOWNS, CITIES)

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COURT FEES: (F)

\$210.00 INDEX NUMBER – (COUNTY RETAINS \$26.00)

\$30.00 NOTE OF ISSUE

\$95.00 RJI

\$65.00 JURY DEMAND

\$65.00 NOTICE OF APPEAL

\$35.00 STIPULATION OF SETTLEMENT/VOLUNTARY DISCONTINUANCE

\$45.00 MOTION/CROSS MOTION

\$5.00 DISSOLUTION OF MARRIAGE – (COUNTY RETAINS FEE)

\$30.00 SMALL CLAIMS ASSESSMENT REVIEW – RPTL 730.3 (COUNTY RETAINS \$5.00)

\$5.00 TO FILE SEPARATION AGREEMENT – DOM. REL. – 235 (COUNTY RETAINS FEE)

\$15.00 FOR EXEMPLIFIED JUDGMENT– (COUNTY RETAINS FEE)

DBA OR ASSUMED NAMES: INDIVIDUALS & PARTNERSHIPS

CORPORATIONS (F)(COUNTY RETAINS)

\$41.00 TO FILE CERTIFICATE – (INCLUDES 2 CERTIFIED COPIES)

\$41.00 TO AMEND CERTIFICATE – (INCLUDES 2 CERTIFIED COPIES)

DISCONTINUANCE – NO FEE TO FILE/ \$1 FOR FORM

\$6.00 PER CORPORATION (RELIGIOUS ENTITIES ONLY) (ALL OTHERS COME FROM NYS)

BUILDING AND LOAN CONTRACT: (F) (COUNTY RETAINS FEE)

\$25.00 TO FILE

\$5.00 TO RELEASE

FEDERAL TAX LIENS: (COUNTY RETAINS FEES)

\$40.00 TO FILE OR DISCHARGE

\$25.00 TO SEARCH AGAINST ONE DEBTOR

\$5.00 FOR UNCERTIFIED COPY OF FTL DOCUMENT

\$10.00 FOR CERTIFIED COPY OF FTL DOCUMENT

LIS PENDENS OR NOTICE OF ATTACHMENT OF REAL PROPERTY:

\$15.00 TO FILE AND RECORD (IN ADDITION TO INDEX NUMBER) (COUNTY RETAINS FEE)

\$20.00 LOCAL GOVERNMENT FEE (TOTAL = \$35.00) (COUNTY RETAINS \$1.00)

\$.50 TO NOTE EACH CROSS REFERENCE – (COUNTY RETAINS)

NO FEE FOR ORDER OF STIPULATION CANCELLING LIS PENDENS

NOTARY PUBLIC AND COMMISSIONER OF DEEDS: (NYS DEPT. OF LICENSING)

\$60.00 FOR NOTARY PUBLIC RENEWAL (COUNTY RETAINS \$20.00)

\$10.00 FOR COMMISSIONER OF DEEDS (COUNTY RETAINS FEE)

\$10.00 TO FILE OFFICIAL CHARACTER (COUNTY RETAINS FEE)

\$5.00 TO ISSUE CERTIFICATE OF OFFICIAL CHARACTER (COUNTY RETAINS FEE)

\$3.00 TO ISSUE CERTIFICATE OF AUTHENTICATION (COUNTY RETAINS FEE)

FOR INFORMATION GO TO: <http://www.dos.state.ny.us>

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JUDGMENTS: (F)

\$45.00 TO DOCKET & ENTER UNDER INDEX NUMBER

NO FEE FOR TAXING COSTS UNDER INDEX NUMBER

NO FEE FOR ASSIGN. UNDER INDEX NUMBER

NO FEE FOR SATISFACTION UNDER INDEX NUMBER

\$45.00 FEE FOR DEFAULT UNDER INDEX NUMBER

NO FEE FOR CONFESSION UNDER INDEX NUMBER

\$10.00 TO FILE TRANSCRIPT (COUNTY RETAINS FEE)

\$5.00 TO ISSUE TRANSCRIPT (COUNTY RETAINS FEE)

NO FEE FOR JUDGEMENT AMENDMENT

\$1.00 TO FILE CERT. OF DISPOSITION – JUDICIARY LAW 255-C (COUNTY RETAINS FEE)

\$5.00 TO ISSUE CERTIFICATE OF DISPOSITION (COUNTY RETAINS FEE)

\$5.00 TO ISSUE EXECUTION (COUNTY RETAINS FEE)

NO FEE FOR RETURN OF EXECUTION

\$5.00 TO ISSUE INCOME EXECUTION (+ \$1.00 FOR FORM) (COUNTY RETAINS FEE)

\$5.00 TO ISSUE CERTIFICATE OF DISPOSITION (COUNTY RETAINS FEE)

\$5.00 TO FILE WAGE ASSIGNMENT (COUNTY RETAINS FEE)

NO FEE TO CANCEL

NO FEE TO FILE ASSIGNMENT UNDER INDEX NUMBER

LIENS: (COUNTY RETAINS FEES)

\$25.00 FOR ASSIGN. OF MONEY DUE ON CONTRACT OR ORDER (F)

NO FEE FOR ORDER OF NOTICE CONTINUING, AMENDING OR CANCELLING (F)

\$15.00 MECHANICS LIEN OR NOTICE OF LENDING (F)

\$5.00 FOR PROOF OF SERVICE (F)

NO FEE FOR NOTICE OR ORDER CONTINUING, AMENDING OR CANCELLING (F)

UCC – UNIFORM COMMERCIAL CODE: (COUNTY RETAINS FEES)

\$40.00 FEE FOR FILING UCC DOCUMENT (UCC-1, UCC-3 OR UCC-5) (MUST BE AGAINST REAL PROPERTY)

\$25.00 FOR SEARCHING UCC FILING AGAINST ONE DEBTOR

\$5.00 FOR UNCERTIFIED COPY OF UCC DOCUMENT

\$10.00 FOR CERTIFIED COPY OF UCC DOCUMENT

COPIES: (COUNTY RETAINS FEES)

\$.65 PER PAGE – MINIMUM OF \$1.30

\$.65 PER PAGE- MINIMUM \$5.20 FOR 1-8 PAGES/MAXIMUM \$40.00 TO CERTIFY PREPARED COPY (CUSTOMER PROVIDES COPIES)

\$1.25/PAGE-MINIMUM \$5.00 FOR 1-4 PAGES/MAXIMUM \$40.00 TO PREPARE AND CERTIFY COPY (COUNTY CLERK MAKES COPIES)

\$.65 PER PAGE TO CERTIFY PREPARED COPY FOR PRINTED CASE ON APPEAL

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MAPS: (COUNTY RETAINS FEES)
\$10.00 TO FILE MAP
\$8.00 FOR COPY OF FULL MAP FROM READER PRINTER/\$5.00 FROM INFODEX 11" x 17"
\$5.00 FOR COPY OF 1/2 MAP FROM READER PRINTER/ \$10.00 FROM INFODEX 13" x 19"
\$25.00 FOR COPY OF RAILROAD OR HIGHWAY MAP
MILITARY DISCHARGE AND/OR DD214 SEPARATION: (R) (MILITARY LAW 250)
NO FEE TO RECORD
NO FEE FOR COPY (FAMILY ONLY)
MARRIAGE RECORDS – 1908 THRU 1934: (COUNTY RETAINS FEE)
\$5.00 TO PREPARE AND CERTIFY COPY (RECORDS CENTER)
PISTOL PERMITS: (PL 400.00-14) (COUNTY RETAINS FEES)
\$10.00 FOR PACKETS (APPROVED BY RECORDS COMMITTEE)
PROCESSING FEES: \$105.25 FOR FINGERPRINTS AND \$10 FOR APPLICATION
\$3.00 FOR EACH AMENDMENT (ADD OR REMOVE GUN)
\$3.00 FOR ADDRESS OR NAME CHANGES
\$5.00 FOR DUPLICATES
\$5.00 FOR TRANSFERING OUT OF COUNTY
\$5.00 FOR BACKGROUND CHECK (BRADY/VALID FOR 5 YEARS)
CENSUS: (COUNTY RETAINS FEES)
\$5.00 TO SEARCH – 2 YEAR PERIOD-EACH NAME SEARCHED
\$5.00 FOR CERTIFICATE
CERTIFICATES: (COUNTY RETAINS FEE)
\$4.50 FOR OTHER THAN COVERED BY SPECIAL LAW
MOTOR VEHICLE FEES: VEHICLE & TRAFFIC SEC. 200
FEES BASED ON WEIGHT OF VEHICLE – COUNTY RETAINS 12.7% OF EACH TRANSACTION PROCESSED IN ONE OF OUR 3 MOTOR VEHICLE OFFICES (OSWEGO/FULTON/PULASKI)*
MOTOR VEHICLE SALES TAX: TAX LAW SECTION 525.3
FEES BASED ON SALES TAX RATE WHERE VEHICLE IS HOUSED (COUNTY RETAINS \$1.00 PER TRANSACTION FOR EACH MOTOR VEHICLE UP TO 5,000 VEHICLES. AFTER 5,000 COUNTY RETAINS .75 EACH. COUNTY RETAINS .50 FOR EACH BOAT AND SNOWMOBILE).
MOTOR VEHICLE USE TAX: LOCAL LAW 2002 (COUNTY RETAINS FEES)
\$10.00 PER YEAR FOR ALL COMMERCIAL
\$5.00 PER YEAR FOR ALL PASSENGER VEHICLES UNDER 3500 POUNDS
\$10.00 PER YEAR FOR ALL PASSENGER VEHICLES OVER 3500 POUNDS
FOR INFORMATION GO TO: http://www.nysdmv.com

***HELP KEEP OUR TAXES DOWN – LET’S KEEP OUR MONEY IN OSWEGO COUNTY! WHEN YOU USE OUR DMV FOR YOUR TRANSACTIONS (REGISTRATION, RENEWALS, ETC.) OSWEGO COUNTY KEEPS 12.7% OF THE MONEY. IF YOU MAIL YOUR TRANSACTION TO UTICA OR GO ONLINE, OSWEGO COUNTY RECEIVES NOTHING? WHAT CAN YOU DO? WHEN YOU RECEIVE YOUR REGISTRATION OR RENEWAL IN THE MAIL, THROW AWAY THE RETURN ENVELOPE PROVIDED BY NYS AND ADDRESS YOUR ENVELOPE TO: OSWEGO MOTOR VEHICLE**

**384 E. RIVER RD.
OSWEGO, NY 13126**

OR

COME INTO ANY ONE OF OUR 3 MV OFFICES TO DO BUSINESS IN PERSON.

**PASSPORTS: (FEDERAL) APPLICATION TO U.S. PASSPORT AGENCY
NEW FEES – EFFECTIVE FEBRUARY 1, 2008**

FEE TYPE	PASSPORT FEE (<u>MUST BE CHECK OR M.O. MADE OUT TO US DEPT. OF STATE</u>)	EXECUTION FEE (CAN BE CASH OR CHECK OR M.O MADE OUT TO OSWEGO COUNTY CLERK)	TOTAL FEE
PASSPORT BOOK AGE 16 AND OVER, FORM DS-11	\$75	\$25	\$100
PASSPORT BOOK AGE 15 AND UNDER FORM DS-11	\$60	\$25	\$85
PASSPORT BOOK BY MAIL FORM DS-82	\$75	N/A	\$75
PASSPORT CARD AGE 16 AND OVER FORM DS-11	\$20	\$25*	\$45
PASSPORT CARD AGE 15 AND UNDER FORM DS-11	\$10	\$25	\$35
PHOTOS			\$15

***The \$25 Execution Fee is not charged when adults 16 and over with fully valid passport books apply for the passport card using a DS-82 form.**

FOR QUESTIONS AND FORMS PLEASE GO TO WEBSITE:

<http://travel.state.gov/passport>

IF YOU ARE INTERESTED IN VIEWING OUR DOCUMENTS ONLINE, PLEASE CONTACT INFOQUICK SOLUTIONS TO SET UP AN ACCOUNT. PHONE: 315-463-1400 OR <http://www.iqs.bz>